Attention Taylor Road Middle School Parents!



Our **NEW COMMUNICATION PLATFORM** is up and

running! Visit https://taylorroadpta.membershiptoolkit.com to see everything your PTA has to offer this year. On our NEW site, you can **purchase PTA memberships** and **spirit wear**, sign up to **volunteer**, and connect with other parents via our **Directory**. Here's what you need to do to join us on our Membership Toolkit site:

- Go to https://taylorroadpta.membershiptoolkit.com
- Click on the Log In button or the Registration button.
- If you already have an account with another organization that uses Membership Toolkit (or if you ever had a MySchoolAnywhere.com account) you can use the same email and password to login. You can then proceed to the numbered steps below.
- Select "Create Account" and fill in the name, email, and password information.
- Click "verify my email" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders.



- Once you have verified your email address, log back in and finish the registration process.
 - 1. Complete the **Parent/Family and Student Information** forms.
 - 2. Complete the **Directory/Publish Preferences**.
 - 3. Once these forms are complete, you will be presented with forms for PTA Membership, Spirit Wear, and Volunteer Opportunities. All of your Back-to-School needs in one convenient place!



Once the Primary Account is set up, the **Primary User can "invite" other email addresses** to access his/her account. This allows the Secondary User to have their own login information, but still have access to the family account.

Questions? - Please don't hesitate to contact Jen Simmons at trmsptacommunications@gmail.com.